

NEWCASTLE CITY COUNCIL
CITY COUNCIL CHAMBERS
MINUTES
Tuesday, January 2, 2024

Mayor Pam Gualtieri called this regular meeting of the Newcastle City Council to order at 7:00 p.m. Those present were Council members Don Steveson, Ann McColley, Daren Downs, John Butts, and Tyrel Owens. Also present were, Police Chief Derek Thompson, Public Works Supervisor Greg Stumpff and Clerk/Treasurer Stacy Haggerty. Councilman Tom Voss and City Attorney Dublin Hughes were absent.

APPROVAL OF AGENDA: Mayor Gualtieri amended the agenda adding Bent Sprockets under Citizens Business Verbal. Tyrel Owens moved, seconded Ann McColley to approve the agenda as amended. Motion carried.

APPROVAL OF MINUTES: Tyrel Owens moved, seconded Ann McColley to approve the minutes of the regular meeting and executive session of December 18, 2023. Motion carried.

NOMINATIONS FOR RECOGNITION: None

CERTIFICATES OF RECOGNITION: Community Choir for the Cantata, WC Arts Council for the Christmas Carol presentation, Sage Motel for improvements that have been made, Grazer for their help with grade school children.

CITIZEN'S BUSINESS—IN WRITING:

1. Precision Mechanical requested the additions of apprentice limited mechanical HVAC plumbers: Daniel Miller, Evan Weiler and Jeremy Corean to their current license. Tyrel Owens moved, seconded Don Steveson to approve this request. Motion carried.
2. Wilson Plumbing request for plumbing license, Master Plumber: Wayne Wilson; Apprentice Plumber: Brandon Wilson. Tyrel Owens moved, seconded Ann McColley to approve this request. Motion carried.

CITIZEN'S BUSINESS VERBAL: Mayor Gualtieri stated that the Parks Committee had attended the Bent Sprockets monthly meeting in regards to the Bike Pump Park with Tallgrass Landscape Architecture. Jeremy Dedic stated that Bent Sprockets would have a few minor changes to the proposed plans. Mr. Dedic also stated that they would like to have a Memorandum of Understanding to enable them to solicit funding for grants. Tallgrass and Bent Sprockets will coordinate a date for the next meeting and the Parks Committee will be notified. Councilman Tyrel Owens inquired about underground utilities at the location of the park; utilities are said to be in good shape. Mr. Dedic stated that the park will be done in phases and thanked the Council for their support.

OLD BUSINESS:

1. Memorandum of understanding with Newcastle Housing Authority. Tyrel Owens moved, seconded Don Steveson to approve the signing of the memorandum of understanding with a small edit to section four (4). Motion carried.
2. WC Travel Commission Board Appointment. Tyrel Owens moved, seconded Ann McColley to appoint Bruce Perkins to the WC Travel Commission Board for a three (3) year term. Motion carried.

DEPARTMENT HEAD REPORTS:

1. City Attorney Dublin Hughes was absent.
2. City Clerk Treasurer Stacy Haggerty reported that she had received an email from Jen Womack which stated that she will be working on the website framework and copy. Clerk/Treasurer Haggerty also reminded the Council of the audit presentation scheduled for 6:00 p.m. on Tuesday, January 16, 2024.
3. Public Works Supervisor Greg Stumpff referenced the Engineers recommendations for the 2023 - 7th Ave. water and sewer reconstruction. Bids were: DRM - \$725,738.51 and Rocky Mtn. Sand & Gravel - \$1,265,314.60. Recommendation is to award the bid to DRM in the amount of \$725,738.51. Tyrel Owens moved, seconded Ann McColley to approve this recommendation. Discussion was had regarding saving trees in the area of construction. Motion carried. Don Steveson moved, seconded Tyrel Owens to sign the Notice of Award for this project. Motion carried. Supervisor Stumpff then referenced the Engineers recommendation for the Pump Station Upgrade Project stating that it was recommended to reject the bid of \$1,309,979.33 by Hot Iron, as it was three-times the engineers estimated cost of \$482,310.00. Tyrel Owens moved, seconded Don Steveson to reject the bid. Motion carried. The project is planned to be done in phases by the Public Works Department and funding options will be looked at. Councilman John Butts inquired about the leak on Summit; the final part has been received and work will resume this week.
4. Police Chief Derek Thompson reported on calls of service from December 18, 2023 to date: NPD 148, WC Sheriff 64, Upton PD 20, NVFD 2, UVFD 1, WCFPD 6, Newcastle Ambulance 21, Upton Ambulance 5. He then stated that he had received the Ordinance Enforcement forms and plans to implement using them next week. Chief Thompson then reported that the tentative date for the Joint Powers Board to employ the dispatchers is February 1, 2024. He then stated that First Northern Bank is working on the lease for the patrol vehicles. Councilman Don Steveson stated that he had been approached by residents that expressed their concerns about Amish transportation at

night due to the lack of lights or reflectors; Chief Thompson will look further into the statutes and possibly contact the Amish to resolve this issue. Mayor Gualtieri inquired about the town of Saratoga purchasing the Voice Products recorder; they are unable to purchase the recorder due to funds. Councilman Owens asked about the possibility of loaning the recorder until funds were available for purchase.

STANDING COMMITTEE REPORTS: None

OTHER BUSINESS: Councilman John Butts inquired about the open seat on the Planning Board previously held by Barry Peterson. The open seat will be advertised.

CLAIMS AGAINST THE CITY: Tyrel Owens moved, seconded Don Steveson to pay the claims against the City dated January 2, 2024. Motion carried. Tyrel Owens moved, seconded Daren Downs to adjourn this regular meeting of the Newcastle City Council. Meeting adjourned at 7:44 p.m.

Claims: AdPro, supplies, \$60.75; Alpha Communications, tower rent, \$95.00; Ameri-Tech, supplies, \$599.49; AT&T, PD cell phones, \$484.22; BCN, long-distance, \$102.08; Black Hills Energy, services, \$2,410.97; Bomgaars, supplies, \$1,972.39; Campbell Co. EMS, ambulance service, \$8,333.33; Century Link, E911, \$1,314.04; Croell, grout, \$1,300.00; Derek's, repairs, \$636.00; Douglas Dumbrill, municipal judge, \$1,091.00; Energy Lab., analysis, \$132.00; Farnsworth Services, baseball field/portable sanitation, \$37,155.90; Ferguson, supplies, \$2,607.34; Fisher Sand & Gravel, gabion, \$410.09; Heather Grummons, refund, \$128.89; Hughes Law Office, attorney fees, \$3,500.00; Kaufman Management, deposit refund, \$100.00; Marco, plotter, \$123.99; Mastercard, supplies/travel/training, \$4,122.00; Newcastle Equipment, repairs, \$1,985.00; Northwest Pipe, supplies/sampling stations, \$27,368.93; Pollard Water, supplies, \$1,406.00; PowerPhone, annual services, \$159.80; Range, phone service, \$387.90; Genell Rothleutner, PD cleaning, \$200.00; State of Wy./LIEAP, refunds, \$248.27; Bryand Streeter, airport wages, \$1,333.33; Verizon, cell phones, \$453.14; Becky Vodopich, cleaning, \$300.00; WC Health Services, random testing, \$150.00; WC Treasurer, City share phone/energy services, \$1,337.46; WC Humane Society, impound food fee, \$33.00; Wy. Secretary of State, notary, \$60.00; Wy. State Board of Pharmacy, registration, \$80.00; Wy. Water Quality and Pollution Control, membership, \$60.00.

ATTEST:

Mayor

Clerk/Treasurer